

## Chief Financial Officer at the Indiana Biosciences Research Institute

We are the Indiana Biosciences Research Institute (IBRI). We are a leading translational research institute that advances academic and industry science through collaboration to improve patient health outcomes. Building your career at the IBRI in Indianapolis' 16 Tech Innovation District, means being part of a team of renowned scientists, creative thinkers and innovative leaders.

Today's research is being driven by significant advances in our abilities to study complex disease processes and propose new ways to improve patients' lives. To reflect the evolving nature of life sciences research and encourage synergies through collaboration, we're enhancing our integrated capabilities, adding depth to how we approach patient-informed translational science and pursuing four foundational areas of scientific focus. These four areas will provide us the core talent and capability to pursue translational science in this new patient-centric framework:

- **Disease, Systems, Pathways** – We're working to better understand diabetes and identify new ways to combat the disease. We're applying this learning to other diseases that share common systems and pathways.
- **Molecular Innovation** – We're developing new capabilities for molecular design and drug discovery to investigate disease processes and pursue new therapeutic approaches.
- **Integrated Data Sciences** – We're pursuing advanced data sciences to create novel end-user inspired solutions that address complex analysis, simulation and prediction across the translational sciences.
- **Enabling Technologies** – We're building a rich platform of enabling technologies that give our scientists, partners and collaborators access to the best tools to solve complex scientific problems.

The IBRI's vision is to build a world-class organization of researchers, innovators and business professionals that catalyze activities across the Indiana (and beyond) life sciences community. To achieve that vision, we look for curious and collaborative team members who are energized by innovation, guided by integrity and inspired by diversity.

### The Position:

The Chief Financial Officer (CFO) is a strategic leader at the IBRI and a member of the executive leadership team. The CFO is responsible for the institute's overall financial leadership and critical administrative functions that are key to fulfilling the IBRI's mission and vision. This role includes the following key responsibilities:

- Understand and embrace the IBRI's mission, vision and values, and the integrated strategy designed to achieve the institute's mission.
- Explore innovative research collaboration and drug discovery funding models and sources within the life sciences ecosystem involving research universities, industry, venture capital and/or philanthropic partners.

- Lead the strategic financial reporting, financial planning, annual budgeting and external audit processes to help ensure the financial sustainability of the institute.
- Provide oversight for the outsourced chief investment officer firm that manages the IBRI's endowment, including the asset allocation and spending policy.
- Oversee the external audit process and the preparation of the annual tax filings. Manage the relationships with external service providers and effectively resolve any issues that arise.
- Ensure that internal controls, policies and procedures are consistent with best practices, documented, meet the requirements of uniform guidance for federal funding, and effective in safeguarding the institute's assets.
- Oversee the IBRI's risk management programs in partnership with the COO and operational team and lead the annual renewal of the institute's insurance plans.
- In partnership with the COO, lead the contracting office and oversee agreements including purchases, grants, contributions, loans, consultants, leases, licenses, collaborations and engage external legal counsel as needed.
- In partnership with the Vice President of Development and Advancement, ensure that all pledges, contributions and philanthropic grants are aligned with the mission of the IBRI and comply with applicable laws and policies of the institute, and are properly recorded.
- Oversee pre-and post-award grants management, compliance and reporting for government (federal and state) contracts and private grants.
- Oversee compliance with the terms and conditions of government contracts, grants and cooperative agreements, and applicable local, national and international laws, regulations and guidance, including the Federal Acquisition Regulations (FAR), Office of Management and Budget (OMB) circulars, the NIH Grants Policy Statement, and other applicable requirements.
- Staff the Investment, Audit & Finance, and Organization & Compensation Committees of the Board of Directors.
- Develop and maintain trusting relationships.

## **Candidate Profile:**

### *Education and Experience*

- Bachelor's degree in business or similar field is required; an MS or MBA is preferred.
- A licensed CPA or CFA designation is preferred.
- Minimum of 15 years of directly related progressive financial experience in life sciences environments involving the planning and developing of multi-million-dollar budgets, implementation of strategic business plans, treasury management, investments, debt and insurance activities is required.
- Experience managing the financial and operational functions of an academic, medical or research institution is preferred.
- Familiarity with federal grants management and compliance issues is preferred.
- Experience in business development and licensing in the life sciences industry is preferred.

#### *Qualifications and Skills*

- Executive presence to successfully interact and build relationships with C-suite executives, major donors, funding agencies, collaborators and state leaders.
- Track record of successful collaboration, alliance management and business development in life sciences field.
- Technical accounting and finance skills to perform the duties of this role.
- Ability to identify and successfully negotiate win-win outcomes.
- High level of intellectual curiosity and a passion for scientific innovation.
- Embrace and demonstrate the values of the IBRI.
- Positive outlook and tenacity to achieve results.
- Proven leadership potential with a balance of confidence and humility.
- Team player who embraces collaboration and innovation.
- Great communicator with the ability to listen and understand people and convey ideas.
- Courage to challenge assumptions while maintaining respect.
- Sound business judgment and discernment.
- Flexible and adaptable with the ability to work through change and ambiguity.
- Highest level of ethics and integrity – immediately trustworthy.

#### **Compensation:**

The IBRI offers an attractive compensation package that includes a competitive base salary and comprehensive benefits. Relocation assistance will be offered where appropriate.

#### **Equal Employment Opportunity:**

The IBRI provides equal employment opportunities to all employees and applicants and does not discriminate on the basis of age, race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, protected veteran status, disability or any other legally protected status.

#### **Apply:**

Please visit us at <https://www.indianabiosciences.org/careers/> to learn more and/or apply for this opportunity. Interested individuals are encouraged to provide their resume and a brief cover letter when they apply.